

DATE: December 15, 2005
TO: Fire Marshals, Appointing Authorities
FROM: Suzanne T. Vaughn, Director
Office of Education & Data Management
REFERENCE: Fire Marshal/Inspector Pre-Certification Course
Year 2006

The Office of Education and Data Management in cooperation with the Office of State Fire Marshal will be conducting the Fire Marshal/Inspector Pre-Certification course beginning in **April, 2006**.

The Fire Safety Code Module has been revised in accordance with the CT Fire Safety Code. Please note in addition we have combined the Hazardous Materials Module and the Fire Safety Code Module. The purpose of this is to eliminate redundancies in the training and to deliver a module that fully prepares a fire inspector. Our records indicate there may be individuals who **ONLY** require the HazMat Module to complete the Pre-Certification Program. Therefore, applicants who only require the HazMat Module may enroll in and attend only that portion of the program. Please be sure to note this on the application in the area provided.

Applicants must meet the following criteria to be considered for enrollment in the Pre-Certification Program:

- 1) Candidate must be at least 18 years of age
- 2) Candidate must have a high school diploma or its equivalent
- 3) Appointing Authority must provide signed statement indicating that he/she will appoint applicant upon successful completion of program.

Applicants who meet the above criteria will be considered in accordance with need determined by the number of certified officials serving in the community they are to serve. If submitting more than one applicant for your jurisdiction, we will base our selection on the priority you assign to each of your applicants. Please be sure to complete this section of the application. Class size will be limited based on facility seating capacity.

Finally, first preference for attendance to the Pre-Certification Program will be given to applicants who are enrolling in **ALL** three modules and individuals who require **ONLY** the Hazardous Materials Module.

Classes will be held Mondays, Wednesdays and Fridays from 9:00 a.m. to 4:30 p.m.

Fire Investigation Module April 10, 2006 through May 15, 2006

**Hazardous Materials and
Fire Safety Code Inspector Module September 6, 2006 – end date to be determined**

Applications must be received NO LATER THAN MARCH 10, 2006. We will notify applicants of their acceptance no later than March 24, 2006.

Completed applications signed by the appointing authority should be sent to: CT Dept. of Public Safety, Office of Education and Data Management, 3-C, 1111 Country Club Rd., Middletown, CT 06457-2389, or via fax at (860) 685-8611.